



2024 National Order of the Arrow Conference

Session: 5 Steps to Running for Office

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Session Length: 45 minutes

Session Description

[Brief description of what your session will cover. Why should someone take this training? Your ACVC may have provided a brief starting point, feel free to edit and add to it.]

Time and time again, Arrowmen and Scouts run for elected office, yet only a few succeed. This session will break down how best to prepare to run for a leadership office in 5 key steps.

Learning Outcomes

- Learners will be able to...
 - Understand the electoral process and campaign strategy.
 - Develop skills in public speaking and policy advocacy.
 - Learn about the ethical and legal aspects of running for office.

Theme Connection: Seek New Heights

In developing an Arrowmens career in the Order of the Arrow, one of the best opportunities to serve your chapter or lodge is to serve as an officer. In these experiences, you will seek new heights and explore all that serving as a leader in our organization has to offer.

Facility and Material Needs

Facility Needs

Is this session remote delegate-compatible? [Yes/No - Elaborate here if necessary]
(ie. can the material be engagingly taught via live stream)

Does this session need audio/video (AV) capabilities? (ie. projector) [Yes/No]

Are there any other specific facility needs for this session? (ie. movable chairs, panel-style seating, etc.) No

Session Preparation Steps

[Please list all steps you or another trainer would need to take to be prepared to teach this session. For example, if the trainer needs to add personal experiences, print handouts, or prepare items for a game, those should be listed here. **The goal is for someone to be able to read this syllabus and understand how to teach your session in the future!**]

Step 1: Familiarize yourself with structure of local lodge and chapter LEC and CEC structures to the best of your ability.

Step 2: Contact National Officer or Esteemed Section Chief to assist in sharing on how this session is similar to personal experiences.

Additional Staff Members

[If you are having additional trainers assist you with your session, please fill out their contact information below. Please note that due to the conference sell-out, we are limited in our ability to register additional staff members on the training committee. We recommend that your additional trainers come from contingents or other staff members that can break from their duties to facilitate the session.]

Trainer Name	Email	Phone #
Mike Fowler	mikefowlerw43@gmail.com	(973) 527-5482

Lesson Plan

[The main body of your presentation should be here. Remember to adjust the timing for each session as you add/edit topics. **Remember, be as specific as possible - the goal is for someone to be able to read this syllabus and understand how to facilitate your session in the future!**]

Helpful Templates:

Activity

Copy and paste this box wherever you have an activity in this session!

Materials Needed: [materials]

Length of Activity: # [min]

Activity Description: [description]

Trainer Action

If at any point the trainer needs to complete an action (play a video clip, prompt questions, etc.) copy paste this box and edit this text to specify what!

Introduction

5 minutes

- Facilitator Introduction succinctly to the scouts and scouters
 - If manageable, the facilitator will ask participants to stand and say their name, home state, and lodge to the other participants

C.H.I.E.F Method and The 5 Steps to Running for Office

15 minutes

- **Step 1: Comprehend**
- Discussion of Lodge and Chapter Office
 - Discuss the make up of the LEC and CEC, Chief, Vice Chiefs of..., Secretary, Treasurer and more!
 - Flow Charts
- **Step 2: Help**
- In preparing for an election or for taking on a new position, it is important to understand the reasons as to why you want this position and help those in need on the troop and lodge level.

- The best way to show intent is to be a leader amongst peers even when not appointed!
- **Step 3: Invest**
- **NOT MONEY:** One of the most important things in understanding Lodge and Troop leadership is to give your all as a sacrifice of time.
 - The best way to prepare for a position or election is to connect with and learn from the outgoing officers and learn what works best for them and what might work best for you in election preparations.
- **Step 4: Elections**
- Lodges work very differently to hold elections in most cases to their chapters by laws. The best way to prepare for a speech is the following...
 - Understand how your role can leave an impact on the organization or group you are working with
 - Understand what you want to do with the opportunity that is before you, creating new social media as a secretary, creating more engaging lodge meetings as a chief, or making ordeals more inclusive as a VC, etc.
- **Step 5: Foster**
- Though this is not directly involved in running, the most important thing to remember is that those who choose you need you as for “they who serve their fellows is of their fellows greatest”
 - Understanding your role, meet and exceed the expectations of your role, as a lodge leader in a youth lead organization, you hold the reigns and can make a true impact on every level

Personal Experiences and Practical Use

20 minutes

- “Think of a time when you have won or lost an election and what steps you took to prepare for the occasion”
- Discuss the election process and personal election experiences
 - The good, the bad, and the in-between
- Conversation with election preparation with National Officer or Other Section Officer (Past or Present)
 - Immediate Past E17 Section Chief, Mike Fowler

Conclusion & Takeaway Challenge

3 minutes

- You're the future of this organization and as a lodge leader, you can make a true impact on your chapter, lodge, unit, or the order of the arrow as a whole!
- Questions?

Please take out your notebook and pen. For the final three minutes, think about your current and future roles in the OA, in Scouting, and in life. Write down three key takeaways from this session that will enable you to Seek New Heights in those current and/or future roles. For example, “What can I do in my lodge as a future leader to give back to the program?” “How can I use these skills to help me prepare for elections in the future?”, Etc. Later today, feel free to share these key ideas with others in your chapter or lodge.

Appendix: Resources and Source Material

[Please add all referenced sources or handouts that would be useful to share with session attendees.]

Resource	Link
Order of the Arrow, Mission & Purpose	Available online at: https://oa-bsa.org/about/mission-purpose