



2024 National Order of the Arrow Conference

Session: Creating A Pop-Up Museum

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Session Length: 45 minutes

Session Description

Creating a lodge display doesn't have to be hard. This session will provide learners with the skills and knowledge for creating exciting, educational, and meaningful displays. Learners will be taught best practices for building temporary museums or small displays meant to showcase lodge history.

Learning Outcomes

Outcome 1: Planning Your Display

Outcome 2: Determining the Scope of Your Display

Outcome 3: Pop-Up Museum Best Practices

Outcome 4: Execute Your Plan

Theme Connection: Seek New Heights

From its inception as a “creative program feature” at a local scout camp, the Order of the Arrow has grown and flourished into Scouting’s National Honor Society. Museums and historical displays help us communicate the story of the people, places and events that have shaped our Order over the past century and in doing so inspire arrowmen of all ages to *Seek New Heights* in Brotherhood, Cheerfulness and Service.

Facility and Material Needs

[Please put all material and facility needs in this section. We recommend completing this portion last after the rest of the lesson plan is completed. **The more specific you are with your material and facility requests, the better we can accommodate!**]

Facility Needs

Is this session remote delegate-compatible? YES
(ie. can the material be engagingly taught via live stream)

Does this session need audio/video (AV) capabilities? YES
(ie. projector)

Are there any other specific facility needs for this session? NO
(ie. movable chairs, panel-style seating, etc.)

Material Needs

[Please put “NOAC Training Committee” under “Source” if you need a material and cannot source it yourself - we will try to source it for you. Please note that we would strongly prefer training materials to be in a digital format and would advise against flipcharts and other physical materials. If you need microphones, extension cords, etc., please also specify those needs here.]

Material	Quantity	Source
Microphone	2	NOAC Training Committee

Session Preparation Steps

[Please list all steps you or another trainer would need to take to be prepared to teach this session. For example, if the trainer needs to add personal experiences, print handouts, or prepare items for a game, those should be listed here. **The goal is for someone to be able to read this syllabus and understand how to teach your session in the future!**]

Step 1: Review and become familiar with the presentation.

Step 2: Be familiar with examples for discussion and presentation during the session.

Step 3:

Additional Staff Members

[If you are having additional trainers assist you with your session, please fill out their contact information below. Please note that due to the conference sell-out, we are limited in our ability to register additional staff members on the training committee. We recommend that your additional trainers come from contingents or other staff members that can break from their duties to facilitate the session.]

Trainer Name	Email	Phone #
J.D. Urbach	jdurbach2@gmail.com	443-791-5301

Lesson Plan

Introduction

2 minutes

Slides 1-5

- Sub-topics, key points, activities, and trainer actions for this section

Topic 1 - Planning Your Display

7 minutes

- Choosing your subject matter / theme.
- Storytelling through objects.
- What to include (memorabilia, photos, awards, etc.)
- Defining your goals: What should people take away from the display.

Topic 2 – Determining the Scope of Your Display

5 minutes

Slides 13-16

- Venue Location – Outdoor/Indoor.
- How much space is available / needed to share your story.
- What resources are available/needed (canopy tent, electrical, tables, etc.)

Topic 3 – Pop-Up Museum Best Practices

7 minutes

Slides 17-25

- Types of Displays
- Maximizing your footprint
- Displays as a recruitment tool (Conclave, NOAC, Lodge Involvement)

Topic 4 – Executing Your Plan

21 minutes

Slides 26-40

- Determine your layout.
- Build a needs list.
- How to display your items.
- Staffing needs.

Conclusion & Takeaway Challenge

3 minutes

Slides 41-42

We would like to invite you to come over and visit the GEO after this session or sometime during your NOAC experience this week and look for the things we discussed. Think of ways you can incorporate those into your next Lodge/Council display or if you have never done a display “Seek New Heights” and plan one for your next event.

Appendix: Resources and Source Material

[Please add all referenced sources or handouts that would be useful to share with session attendees.]

Resource	Link
Order of the Arrow, Mission & Purpose	Available online at: https://oa-bsa.org/about/mission-purpose
Order of the Arrow History Timeline	https://oa-bsa.org/history
Lodge History Resource Guide	https://oa-bsa.org/resources/publications#lhrhg