



2024 National Order of the Arrow Conference

Session: Presentation Skills

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Session Length: 45 minutes

Session Description

This session focuses on key elements such as structuring a presentation, designing compelling visuals, and mastering the art of storytelling to keep the audience engaged. Learners will also receive guidance on improving their public speaking skills, managing nervousness, and using body language and vocal variety to add impact to their presentations. Practical tips for using presentation tools and handling audience questions will also be covered.

Learning Outcomes

This session is ideal for anyone looking to improve their ability to present confidently and effectively in academic, professional, or personal settings.

Objective 1: Creating Fabulous Presentations

Objective 2: Becoming a Confident Public Presenter

Objective 3: Engaging With Your Audience

Theme Connection: Seek New Heights

Giving excellent presentations is more than reading a script or following an outline. This session seeks new ways of thinking and believing in the power of presenting in public because we want to inspire change.

Facility and Material Needs

Facility Needs

Is this session remote delegate-compatible?
(ie. can the material be engagingly taught via live stream)

The PowerPoint slides could be accessible, but the instructor will not be confined to the podium, so not all demonstrations may be seen by online participants.

Does this session need audio/video (AV) capabilities? (ie. projector)

Yes

Are there any other specific facility needs for this session? (ie. movable chairs, panel-style seating, etc.)

No

Material Needs

[Please put “NOAC Training Committee” under “Source” if you need a material and cannot source it yourself - we will try to source it for you. Please note that we would strongly prefer training materials to be in a digital format and would advise against flipcharts and other physical materials. If you need microphones, extension cords, etc., please also specify those needs here.]

Material	Quantity	Source
Postcards	Match #	Presenter brings
Computer	1	personal
Projector/TV	1	facility
Cords / cables / adapters		As needed and as available

Session Preparation Steps

Step 1: Review the PowerPoint slides and adjust slides and script as needed

Step 2: Be able to share do and don't ideas from experience

Step 3: Be able to answer audience questions providing justifications

Additional Staff Members

NA

Lesson Plan

Helpful Templates:

Activity

SLIDE 19: consider as Think-Pair-Share (watch your timing to know what is needed)

Materials Needed: NA

Length of Activity: Part 2 should end about 27 minutes into the presentation

Activity Description: Give time for participants to think and write individually, then have them pair-up and share ideas as they feel safe

Trainer Action

Facilitate as appropriate for the setting and participants. Follow YPT guidelines.

Introduction

3 minutes

Slides [1]-[3]

- Course and trainer introductions, overall learning objectives

Topic 1

12 minutes

Slides [4]-[11]

- Creating, Images/Words/Rhetoric/Stories can all be used but WHY. Great presentations are about creating opportunities for change
- Script is available on slides

Topic 2

12 minutes

Slides [12]-[20]

- Confidence, There are some simple practices that can help overcome fear and anxiety. Know your WHY, Find and share common purposes with audience members
- Script is available on slides

Topic 3

12 minutes

Slides [21]-[28]

- Audience, you need to know more than what you are presenting you need to figure out your audience and adjust to their interests
- Script is available on slides

Conclusion & Takeaway Challenge

6 minutes

Slides [29]

Please take a postcard and write about the type of presenter you are in 9 months.
What did you do to make this happen? How do you feel about your presentation skills now?

Postcards will be collected and mailed to participants in 9 months.

Appendix: Resources and Source Material

Resource	Link
Order of the Arrow, Mission & Purpose	Available online at: https://oa-bsa.org/about/mission-purpose
Slides	
YPT guidelines	Available online