2024 National Order of the Arrow Conference

Session: Safety begins with you

Session Length: 90 minutes

Session Description

In a fun interactive game-show style setting, participants will puzzle-out key phrases related to published BSA website safety moments. Once the puzzle is solved, participants will be led on an entertaining short deep dive into the safety moment content. The process will be repeated with new puzzles and new safety moment topics. The aim is to highlight ways to provide safe, fun and effective events to BSA participants of all ages.

Learning Outcomes

[What should participants take away from your training? Your ACVC may have provided a brief starting point, feel free to build upon those as necessary or add additional outcomes]

Outcome 1: Understand why safety is a critical element in planning a successful scouting event

Outcome 2: Know where to find safety resources on the BSA website

Outcome 3: Know how to use safety resources when planning an event

Theme Connection: Seek New Heights

Facilitating fun events that attendees remember are also safe events. Safety is the framework of the event attendees do not see. Being prepared, knowledge of resources and how to use them enables scouting events

Facility and Material Needs

[Please put all material and facility needs in this section. We recommend completing this portion last after the rest of the lesson plan is completed. **The more specific you are with your material and facility requests, the better we can accommodate!**]

Facility Needs

Is this session remote delegate-compatible? (ie. can the material be engagingly taught via live stream)	[No - Elaborate here if necessary]
Does this session need audio/video (AV) capabilities? (ie. projector)	[Yes]
Are there any other specific facility needs for this session? (ie. movable chairs, panel-style seating, etc.)	[4 tables with chairs, Projector and screen, microphone]

Material Needs

[Please put "NOAC Training Committee" under "Source" if you need a material and cannot source it yourself - we will try to source it for you. Please note that we would strongly prefer training materials to be in a digital format and would advise against flipcharts and other physical materials. If you need microphones, extension cords, etc., please also specify those needs here.]

Material	**Quantity**	**Source**
Microphone	1	NOAC Training committee
Projector	1	NOAC Training committee
Screen	1	NOAC Training committee
Popsicle sticks	36	Lead trainer
Facilitator binders	4	Lead trainer
3x5 cards		Lead trainer
Sharpie		Lead trainer

Ziploc bags	20	Lead trainer

Session Preparation Steps

[Please list all steps you or another trainer would need to take to be prepared to teach this session. For example, if the trainer needs to add personal experiences, print handouts, or prepare items for a game, those should be listed here. **The goal is for someone to be able to read this syllabus and understand how to teach your session in the future!**]

Step 1: choose four safety topics for word jumble

Step 2: cut 3x5 cards in half, write one letter of each word on a card. Place the letters for the word puzzle in a ziploc bag - label bag as puzzle 1, repeat 4 times for puzzle one. Do the same for puzzles 2, 3, and 4. This course has 4 word jumbles, planned for four small groups. Each group will receive one ziploc with four ziplocs containing the four individual puzzles.

Step 3: Create facilitator notebooks. Four sections of each binder - one for each puzzle. The material is specific to the words/themes selected

Additional Staff Members

Trainer Name	Email	Phone #

Lesson Plan

Helpful Templates:

Activity

Copy and paste this box wherever you have an activity in this session!

Materials Needed: [materials]
Length of Activity: # [min]
Activity Description: [description]

Trainer Action

If at any point the trainer needs to complete an action (play a video clip, prompt questions, etc.) copy paste this box and edit this text to specify what!

Introduction **5 minutes**

Slides -1-3

- Welcome, introduce the NOAC Safety team, introduce the facilitators, explain what will be covered during the session

Topic 1 **15 minutes**

Slides 4 - 8, (27 - 29 facilitator information)

- Solve puzzle as a small group (5 minutes)
- Facilitator walks the group through the definition, where to find the information on the BSA website, why it is important to use when planning an activity, how to apply the information, NOAC activity application - 10 minutes

Topic 2 **15 minutes**

Slides 9 - 13, (30 - 32 facilitator information)

- Solve puzzle as a small group (5 minutes)
- Facilitator walks the group through the definition, where to find the information on the BSA website, why it is important to use when planning an activity, how to apply the information, NOAC activity application - 10 minutes

Topic 3 **15 minutes**

Slides 16 - 18, (33 - 34 facilitator information)

- Solve puzzle as a small group (5 minutes)
- Facilitator walks the group through the definition, where to find the information on the BSA website, why it is important to use when planning an activity, how to apply the information, NOAC activity application - 10 minutes

Topic 4 **15 minutes**

Slides 21 - 23, (37 - 40 facilitator information)

- Solve puzzle as a small group (5 minutes)
- Facilitator walks the group through the definition, where to find the information on the BSA website, why it is important to use when planning an activity, how to apply the information, NOAC activity application - 10 minutes

Conclusion & Takeaway Challenge **5 minutes**

Slides 24 - 25

Appendix: Resources and Source Material

[Please add all referenced sources or handouts that would be useful to share with session attendees.]

Resource	**Link**
Order of the Arrow, Mission & Purpose	Available online at: https://oa-bsa.org/about/mission-purpose
Guide to Safe Scouting	https://www.scouting.org/health-and-safety/gss/
Safety moments	https://www.scouting.org/health-and-safety/safety-moments/
Age appropriate guidelines	Age appropriate guidelines
SAFE	https://www.scouting.org/health-and-safety/safe/
SAFE Checklists (3 lists: service projects planning and tools (2 separate lists) and transportation	https://www.scouting.org/health-and-safety/resources-forms/

Program Hazard Analysis	General info
Program Hazard Analysis matrix, note opens as a Word Doc	Matrix
Prohibited Activities	https://www.scouting.org/health-and-safety/prohibited-activities-faqs/